

## What additional steps can you take to protect your privacy?

- Do business with credible companies
  - Before supplying any information online, consider the answers to the following questions:
    - Do you trust the business?
    - Is it an established organization with a credible reputation?
    - Does the information on the site suggest that there is a concern for the privacy of user information?
    - Is legitimate contact information provided?
      - If you answered "No" to any of these questions, avoid doing business online with these companies.
- Do not use your primary email address in online submissions
  - Submitting your email address could result in spam. If you do not want your primary email account flooded with unwanted messages, consider opening an additional email account for use online.
  - Make sure to log in to the account on a regular basis in case the vendor sends information about changes to policies.
- Take advantage of options to limit exposure of private information
  - Default options on certain websites may be chosen for convenience, not for security.
    - For example, avoid allowing a website to remember your password. If your password is stored, your profile and any account information you have provided on that site is readily available if an attacker gains access to your computer.
  - Also, evaluate your settings on websites used for social networking. The nature of those sites is to share information, but you can restrict access to limit who can see what.

Remember that we are here to help. If you have any questions or believe your personal information is at risk, please call us at 1-800-597-2977.





